



NORTH EAST DERBYSHIRE DISTRICT COUNCIL

RECORD OF DECISION TAKEN BY THE HEAD OF PAID SERVICE

20th SEPTEMBER 2022

PROPERTY AND ESTATES MANAGER

Authority for decision	<p>The Constitution of North East Derbyshire District Council (26th April 2021).</p> <p>Head of Paid Service's Specific Delegations:</p> <p>10.19 To determine all staffing matters including but not limited to:</p> <p>(i) determining matters relating to structure (additions, reductions, post title changes and other changes to the establishment).</p>
Decision	<ul style="list-style-type: none">• To disestablish the post of Estates Manager (PD116)• To increase the currently dormant part-time post of Commercial Property and Developments Manager (PRO001) to full-time• To rename the Commercial Property and Developments Manager (PRO001) post to Property and Estates Manager
Exemption Paragraph (if needed)	Not Exempt.
Reasons	To support and enable the implementation of the service redesign by recruiting to the manager post, who will then recruit to the rest of the structure.
Alternative options considered and rejected	Implement this post at the same time as other posts in the redesign (1 phase only). This would mean the Property and Estates Manager would not appoint their own team.
Conflicts of interest and any dispensation	None.



Please complete the following where relevant:

Key Decision?	No
Do General Exception or Special Urgency Rules apply to this decision?	No
Consultation has taken place with the Section 151 & Monitoring Officer?	Yes
The Leader, Deputy Leader or relevant Portfolio Member have been consulted?	Yes

Authorising Signature: ..

Job title: Head of Paid Service.

Unique Reference Number: ...DD/118/22/DJ.....

Date decision may be implemented following call in (if necessary): .N/a.....

Circulation to:
Head of Paid Service
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit